



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
**Schools Division of Benguet**

5 Aug 2024

**DIVISION MEMORANDUM**  
 No. 259 s. 2024

**Monitoring the Administration of National Career Assessment Examination**

To: Education Program Supervisors  
 Public Schools District Supervisor/ District In-Charge  
 Secondary School Heads and Teachers  
 All Others Concerned

DepEd-Benguet Division  
 AUG 07 2024  
 RELEASED

1. Pursuant to the Advisory on the Administration of the National Career Assessment Examination (NCAE) and following the Division Online Orientation on its administration held on August 2, the Schools Division of Benguet will monitor the conduct of the NCAE among public and recognized private schools within the division from August 12-16, 2024.
2. The Division Monitoring Team will be composed of Education Program Supervisors (EPSs) and School Management, Monitoring, and Evaluation (SMME) personnel to be accompanied by the respective District Heads. The expenses incurred by the monitoring team will be charged to the division Maintenance and Other Operating Expenses (MOOE).
3. The team from the division office will follow the schedule set by the schools for monitoring the administration of the NCAE from August 12-14 while PSDSs and PSDIs will continue the monitoring of the activity on the succeeding days.

August 12	August 13	August 14
King's College of the Philippines (La Trinidad)	Tublay School of Home Industries (TSHI) (Tublay)	Natubleng National high School (Buguias)
Alejo M. Pacalso Memorial National High School (Itogon 1)	Tublay National Trade High School (Tublay)	Sinipsip National High School (Buguias)
Saguitlang Integrated School (Tuba)	Taba-ao Integrated School (Kapangan)	Lengaoan-Waking Integrated School
Evelio Javier Memorial National High School (Tuba)	Gov. Bado Dangwa Agro-Industrial School (GBDAIS) (Kapangan)	Bangao National High School (Buguias)



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4. Schools are advised to visit the provided link for the NCAE survey at <https://tinyurl.com/NCAE-Survey> to review the guidelines stipulated in the Advisory on its administration and to observe the necessary pre-test activities.

5. Meals and other expenses related to the conduct of the said activity shall be charged to the school Maintenance and Other Operating Expenses (MOOE) and/or other local sources, subject to the usual budgeting, accounting, and auditing rules and regulations.

6. Immediate dissemination of this memorandum and strict compliance with its directives are desired.

  
**SALLY L. BANAKEN-ULLALIM CESO V**  
Schools Division Superintendent

  
/CID/rag/jsu/ffp



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